

## PRIVACY STATEMENT

### for processing of personal data via the BEREC Office survey tool (EUSurvey)

The Agency for support for the Body of European Regulator (BEREC Office) processes the personal data of a natural person in compliance with Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

This privacy notice explains BEREC Office's policies and practices regarding its collection and use of your personal data, and sets forth your privacy rights. We recognise that information privacy is an ongoing responsibility, and we will update this notice where necessary.

#### **1. What is the purpose and the legal basis for collecting and processing your personal data?**

The purpose of the processing are tasks related to conducting surveys (gathered by using EUSurvey) which are carried out in the public interest and in particular to:

- enable users to create public consultations, surveys, registration forms or questionnaires;
- enable users to participate in surveys or any other questionnaires;
- enable users to willingly participate in a follow-up to a survey;
- solve the incidents users might experience while using EUSurvey;

Therefore, processing is necessary for the performance of a task carried out in the public interest and in the exercise of official authority vested in the BEREC Office.

Thus, processing of personal data is lawful based on Article 5 (a) of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

#### **2. What personal data do we collect?**

The categories of data collected and used for the processing operations are:

- Identification data: name and organisation (if applicable)
- Contact data: e-mail address, telephone number (if applicable)
- IP address

- Other personal data: personal data being used in the answers to the survey (if applicable)

### **3. Who has access to your personal data and to whom is it disclosed?**

The recipients of the data are:

- BEREC Office staff and external service providers in charge of the surveys and maintenance of the application.
- Consortium “JV CANCOM-PIRONET” (BEREC Office cloud-service provider)

### **4. How long are your personal data kept?**

The data provided during the survey will remain in the database until the results of the questionnaire have been completely analyzed or until survey owners have requested their removal. However, the maximum time limit for storing personal data in the BEREC Office gathered through the EUSurvey tool is maximum 2 years after the date of submission of the survey. After the retention periods mentioned above all personal data are eliminated by deleting.

The cookies disappear once the session has been terminated.

The data collected is also stored in a database of the application, which enables the Operation Support Unit (structural services providers contracted by the BEREC Office to provide ICT support, IT Support Officer, Team Leader in charge of IT) appointed by the BEREC Office to produce anonymous reports for statistical purpose.

### **5. What are your rights?**

You have the right to request from the controller access to and rectification or erasure of your personal data or restriction of processing.

You also have the right to object to processing of your personal data.

The controller shall provide information on action taken on a request within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

### **6. Who is the data controller and how to exercise your rights?**

The BEREC Office shall exercise the tasks of the data controller for the purpose of these processing operations.

To exercise the mentioned rights, you can contact the controller by sending an email to: [ict-logistics@bereg.europa.eu](mailto:ict-logistics@bereg.europa.eu)

If you consider your data protection rights have been breached, you can always lodge a complaint with the BEREC Office’s Data Protection Officer ([dpo@bereg.europa.eu](mailto:dpo@bereg.europa.eu)) or with the European Data Protection Supervisor: [edps@edps.europa.eu](mailto:edps@edps.europa.eu)